

OLATHE FIRE DEPARTMENT

Plan of Action 2012





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YEAR 2012 PLAN OF ACTION

In Year 2012, the Olathe Fire Department will continue with our long tradition of providing the people we interact with our usual and customary level of outstanding service delivery. *Keeping a clear focus on our main fire department mission*, we will also endeavor to improve through the following initiatives.

1. Maintain a continuous and systematic process of improvement

Standards of Cover (SP Objective 7B): Conduct a community hazards and risk assessment and publish a Standards of Cover Document

Self Assessment Document (SP Objective 7C): Conduct and document a self assessment appraisal of the department using the CPSE Criteria

Preparatory site visit from CPSE: with the Standards of Cover document and Self Assessment in place, we will host a CPSE preparatory site visit.

Achieve Accreditation (SP Objective 7D): Achieve agency accreditation by the Commission on Fire Accreditation International.

2. Focus on our Operational Readiness and strengthen our methods for Knowledge Transfer

Fire Administration Training Space: We will develop outdoor and indoor spaces for training that will improve our skills and bridge the department as we continue to work towards a Fire Training Center.

Chief Officer Mentoring Initiative: Transferring knowledge is a key for learning organizations. We will maintain this formal mentoring initiative.

Damage Assessment Guide: Create a practical Damage Assessment Guide for the City.

Emergency Operations Plan: We will finalize the update to the City EOP and move to an electronic format in 2012.

Company Performance Standards: Establish a series of incident-based company evolutions.

3. Enhance Service Quality and promote a Progressive Safety Environment

Focus on Fire Analysis & Matching Service to Demand: We will increase our reliance on data based decision making.

Update the Fire Code: Seek to update the Fire Code to enhance Community safety.

Be Safe (SP Objective 2A, 2B, 2C, 2D): Evaluate and analyze current safety programs, policies, PPE, staffing, deployment and practices

4. Communicate, Collaborate, Integrate and Recognize

Communicate (SP Objective 1A, 1B, 1C, 1D): We will maintain frequent, open, honest communication in the department (internal and external) at all levels in a spirit of cooperation looking for the solutions that are best for our members and those we serve.

Fire Safety House: Use the Fire Safety House to provide targeted fire and life safety education to elementary age children.

Fire Pre Plans: Update all Fire Pre Plans utilizing the new software, policy and procedures

After the Fire connection with Public Education: Capitalize on the opportunity to educate the community after working fires.

Smoke Alarm Hotline: Create a process for assisting the public with Smoke Alarm issues.

Watchword for 2012: A watchword is a word that embodies a principle or is a guide to action of an organization. This year **SERVICE** will be the watchword for our department. We will focus on our SERVICE to the department and SERVICE to our community.