



CITY AUDITOR SUMMARY REPORT ETHICS HOTLINE STATUS REPORT AS OF DECEMBER 31, 2022

BACKGROUND

As part of the City of Olathe's commitment to government accountability and transparency, the City maintains a hotline for citizens and stakeholders to anonymously report potential ethics violations. Reports can be made by phone or online, and report filers are given a password to obtain updates and information on their cases. Ethics incident reports are investigated by designated City management personnel.

2022 HOTLINE ACTIVITY

To ensure the ethics hotline process is functioning, the Auditor periodically reviews hotline activity to determine reports are received, promptly investigated and resolved. Based on review of the online incident database and discussion with management personnel, no incident report activity occurred for the 12 months ending December 31, 2022.

2022 HOTLINE AVAILABILITY

To ensure the hotline website is available for ethics reporting, the Auditor monitors web portal 'uptime' with an automated robotic monitor. This monitor reported no significant website downtime in 2022.

Two test calls were placed to the phone hotline number to ensure it was also 'live' and available to answer potential calls. The phone was answered by personnel in both instances.