



# CITY AUDITOR REPORT ETHICS HOTLINE ACTIVITY YEAR ENDED DECEMBER 31, 2020

## BACKGROUND

As part of the City of Olathe’s commitment to government accountability and transparency, the City maintains a hotline for citizens and stakeholders to anonymously report potential ethics violations. Reports can be made by phone or online, and report filers are given a password to obtain updates and information on their cases. Ethics incident reports are investigated by designated City management personnel.

## 2020 HOTLINE ACTIVITY

To ensure the ethics hotline process is functioning, the Auditor periodically reviews hotline activity to determine reports are received, promptly investigated and resolved. Report activity for 2020 is summarized below. Investigation and resolution were discussed with management personnel responsible for hotline administration. **Timely resolution of hotline reports is occurring.**

2020 ETHICS HOTLINE ACTIVITY			
PRIMARY ISSUE	REPORTED VIA	ACTION TAKEN	STATUS
ELECTED OFFICIAL potential misuse of authority	Web	Reporting party referred to separate process/requirements for filing a complaint against an elected official; not an ethics hotline-related matter. Issue resolved and closed through alternate process.	Closed
EMPLOYEE CONDUCT allegation	Phone	Related documentation of the matter was reviewed by management, and deemed appropriate to the situation. Reporting party was also asked for further detail, which was not received.	Closed
INQUIRY regarding employee appeals process	Phone	Human Resources provided information and reviewed the report's details.	Closed
ENFORCEMENT of Johnson County COVID Public Health Order	Web	Not an ethics matter; referred reporting party to Johnson County as the enforcement authority	Closed
INQUIRY - citizen query on how to file a police report	Phone	Not an ethics matter; referred to Olathe Police Department to provide process and documents	Closed

## HOTLINE AVAILABILITY

To ensure the hotline website is available for ethics reporting, the Auditor monitors web portal ‘uptime’ with an automated robotic monitor. **No significant website downtime occurred in 2020.** Phone hotline availability was tested by the Auditor via test phone calls; **the phone report line was operating and answered in these test calls.**