



OLATHE
KIDDIE
CREW

Parent Handbook

August 2024 - May 2025



Welcome to Olathe Kiddie Crew!

We are so looking forward to a year of learning, growing, creativity, fun, and so much more. We will be incorporating curriculum into each day as well as teamwork, free time, structured play, outside time, etc. We fully believe that Kiddie Crew will be a great place for us to come together with parents to assure we are shaping these little minds and hearts to do incredible things.

I have been working with children for roughly 15 years. I have my Bachelor's degree in Elementary Education from Wichita State University. I know that each job I've had has helped prepare me for the next as I get to work in so many different ways with kids.

I have worked in many different settings with children. From babysitting and nannying, to being a KidZone attendant at the YMCA, to working as a preschool teacher in different programs, to being a department director at a daycare/preschool. Each job has taught me a lot and I am so excited to bring what I've learned from each one into this program.

As a City of Olathe employee, I have had the privilege of helping to develop the Preschool Enrichment Program with Olathe Parks & Rec. I am currently managing the Olathe Kiddie Crew, the Fun in the Sun Preschool Summer Camp, Preschool in Pajamas, and Preschool Enrichment Classes.

I am passionate about people and community. I am grateful for the opportunity to work with so many children in the community through these programs and by doing foster care. I truly believe we have a major responsibility and calling to shape these children. When we come together, as a team, we can help these children do amazing things.

Thank you for entrusting us with caring for your child over here at Olathe Kiddie Crew! It's going to be an amazing year and we can't wait to see all of the ways your child learns and grows!

We are looking forward to seeing each of you!

Taylor Norris

Taylor Norris
Recreation Specialist II
City of Olathe Parks & Recreation
913-971-8929
tnnorris@olatheks.org

Mission Statement:

To partner with parents in providing quality programs that promote positive growth and development for children that is facilitated by caring and qualified staff. Our program teaches children to become good followers and leaders, accept responsibility, and to practice tolerance and acceptance to all mankind.

Program Philosophy:

Each child is a unique and capable individual. Learning is through hands-on experiences facilitated by a supportive child-teacher relationship. Our program provides predictability in schedule and expectations but allows for freedom of choice and outcomes. As learning takes place individually, staff facilitates by presenting materials in a variety of methods and at each child's level. Outdoor discovery and exploration is imperative. Children should be outside in a variety of weather exploring and allowing to get messy. Social and behavioral learning is at the core of everything a child does; therefore, it is facilitated by staff through all activities.

Goals:

- ✓ To create an environment where everyone belongs.
- ✓ To teach and facilitate social and emotional growth.
- ✓ To foster independence and self-help skills.
- ✓ To encourage self-expression and creativity.
- ✓ To learn play by being active and having fun.
- ✓ To prepare preschoolers for kindergarten.

Olathe Kiddie Crew Administration

- Olathe Kiddie Crew is located in the Olathe Community Center and is operated by the City of Olathe's Parks and Recreation Department.
- The City of Olathe provides equal opportunity and does not discriminate on the basis of race, color, national origin, sex, religion, age, ancestry and/or handicap status in the provision of service or employment.
- Olathe Kiddie Crew is a licensed preschool with the State of Kansas and follow all regulations.
- All preschoolers must be able to function in a teacher to preschooler ratio of 1:10 or 1:12.
- Confidentiality- All contents of a preschooler's files: including health history, medication forms, correspondence from parents, etc, are confidential documents. File contents are not duplicated, distributed, discussed or viewed by anyone other than the parent/guardian, OPRD staff, law enforcement officers, KDHE designee, and emergency medical personnel. Parent/Guardian reserves the right to make their preschooler's records available to designated parties through signed permission.
 - Forms may be required to be updated annually.
- Photos of preschoolers are strictly used for Olathe Kiddie Crew use and or other City publications.
- By registering for the Olathe Kiddie Crew, parents/guardians are agreeing to the following waivers and releases.
 - OPRD Waiver/Release: I have volunteered to allow the minor registered for Olathe Kiddie Crew to participate in recreational activities provided by the City of Olathe. I knowingly and voluntarily assume the responsibility for the minor to abide by any and all regulations governing the recreational Olathe Kiddie Crew. It is further understood that the City of Olathe and its employees are not responsible for accidents, injuries, illness or loss of property.
 - Liability Waiver/Release: I acknowledge that recreational activities provided by the City of Olathe may involve risk of bodily injury or property damage and to agree to assume any such risks. I understand that it is up to me to consult physicians and other professionals to make sure that the minor noted herein can safely participate in activities and events held by the City of Olathe. Further, I do hereby release and hold harmless the City of Olathe, its elected and appointed officials and employees from any and all liability and/or claims resulting from injuries, damages, or losses arising out of or in connection with participation in recreational

programming to the fullest extent permitted by law. I hereby assume all risk or injury, damage, and liability, and waive any right of recovery from or to bring suit against the City of Olathe, to the fullest extent permitted by law, for any illness, personal injury, death, or other consequence arising out of the voluntary participation in these activities.

- Photo Release – I authorize the City of Olathe to use at its discretion any photograph(s) taken of the preschooler(s) for promotional purposes, including but not limited to print, online, and social networking media while participating in an activity and waive any and all claims that the member or the undersigned or their heirs, executors, administrators, or assigns may have or claim to have resulting from such photograph(s) or reproductions thereof. I have read the above statement, understand and agree to the conditions set forth.

Registration Requirements

- Children must be ages three to five years old but not yet eligible for kindergarten.
- Children must be fully potty trained.
- Children attending Olathe Kiddie Crew must be pre-registered in advance of attendance by completing the registration process and submitting the required forms.
 - Enrollment fee must be paid as well as weekly fee kept up-to-date (to continue care).
 - Children may not attend the Olathe Kiddie Crew without the required forms.
 - Online enrollment form with the uploaded health history form, authorization for emergency medical care and medication form (if medications being administered at Olathe Kiddie Crew) to the Procure: Childcare App.

Enrollment Options & Fees

- Enrollment fee of \$45 must be paid to secure spot. Enrollment fee is non-refundable/non-transferable.
- Once enrollment fee is paid, registration for program option can start. Options include the below. Please see our *2024-2025 Fee Sheet for cost*.
 - Full Time Mornings
 - Full Time Afternoons
 - Part Time Mornings
 - Part Time Afternoons
 - Part-time days must be consistent days each week.
 - Part-time days of one day to four days a week is available.
- School-year fees are due prior to care dates. *See our 2024-2025 Fee Payment Schedule*.
 - Fees are set up as automatic payments charged on the due dates listed either by credit card or electronic check.
 - All fees non-refundable/non-transferable.
 - Fees are not pro-rated for holidays or illness.

Due to COVID-19: Fees will be prorated if child is diagnosed with Covid-19 or is required to quarantine. A physician's note mandating quarantine will be required. Fees will be prorated/refunded if/program is closed due to illness, state or local mandates.
 - Olathe Kiddie Crew will accept KVC and DCF funds.
 - \$25 Return check fee or declined payment fee.
 - \$5 late fee per day payment is late from declined payment. Preschooler may be unable to attend Olathe Kiddie Crew if payment has not been received.
- \$15 Olathe Kiddie Crew change fee if wanting to add or remove time (subject to availability).
- To discontinue care all together, two-week notice must be given in writing. Patron is liable for any fee payments within that two weeks' notice.
- Olathe Kiddie Crew Summer Camp, Fun in the Sun when available, will be a different registration process. Current program attendees will receive the chance to register before others.
 - Registration is per week during summer; No enrollment fee for summer.

Hours of Operation

- Morning Session Time: 8:30am-11:30am
- Afternoon Session Time: 12:15pm-3:15pm
- Summer Camp: June - August: 8:30am-12:30pm. Additional registration required.
- Olathe Kiddie Crew will be closed on City holidays/winter break.

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|--|
| Labor Day |
| Veteran's Day |
| Thanksgiving |
| Day After Thanksgiving |
| Winter Break |
| Martin Luther King Jr Day |
| President's Day & Juneteenth |
| Fourth of July (pertains to summer camp) |

Terms of Care/Code of Conduct

- Preschoolers must fully comply with the code of conduct to continue enrollment. Non-compliance will result in disciplinary action including suspension and up to termination of care.
- Preschoolers shall practice positive interactions, including but not limited to, responding to adult authority in appropriate ways, taking ownership of actions, accepting other's differences, managing anger in appropriate ways, being courteous of others as well as their personal space and belongings.
- Discipline procedures shall be of a positive nature and shall not include any form of corporal punishment, verbal abuse, physical restraint, confinement, threats, humiliation, forcing/withholding of food or fear tactics.
 - All behaviors are viewed on a case by case basis. Parents will be notified of inappropriate behaviors and will be advised of steps taken toward improvement.
 - Examples of behavioral interventions include closer proximity to staff, increased frequency of rule reminders, processing through actions/ acceptable behaviors, and redirection. In some situations, preschoolers may be removed from an activity to ensure safety of self and other preschoolers. More serious behavior issues require parent/staff conference to develop an action plan for improvement.
- Olathe Kiddie Crew does not allow any form of violent play, including use of toys as weapons, gesturing in an aggressive manner, or depicting violence in drawings or other expressive forms. Possession of weapons is prohibited and is grounds for immediate termination of care. Statements by anyone that threaten violent acts or express physical aggression will be regarded as real and result in immediate disciplinary action up to termination of care. Law enforcement will be called if necessary.
- Parents must demonstrate civility, self-control, and socially acceptable behavior when interacting with Olathe Kiddie Crew staff and any other person they may come in contact with at Olathe Kiddie Crew and Olathe Parks & Recreation. Profanity, threats, insults, harassment, suggestive remarks, intimidation, physical crowding and or contact will not be tolerated and can result in termination of care.
- Olathe Kiddie Crew has an "open door" policy where parents are able to drop in unannounced at any time and encouraged to be actively involved in Olathe Kiddie Crew by helping chaperone on trips, reading a book to the class, etc. Kansas Law prohibits parents disciplining and/or reprimanding preschoolers that are not their own child. If there is an issue when at program, please report it to Olathe Kiddie Crew staff to handle.

Due to COVID-19, parents may be limited and or restricted from entering the classroom and participating with program.

Curriculum

- The program will combine a variety of activities through hands on play including but not limited to language development, physical development, social emotional development, gross motor, fine motor, art, sensory play, math, science, literacy and outside play/exploration.
- The program will follow Frog Street curriculum that is developmentally appropriate.
- Olathe Kiddie Crew staff will continually track progress and assess preschool skills to adapt to your preschooler's developmental level.
- Assessments will include but are not limited to observation, portfolio collection and one-on-one instruction/work.
- Please see tentative daily schedule in appendix.

Snack/Meals

- One snack consisting of two food groups will be provided during the morning and afternoon session. Please see sample snack menu in appendix.
- Children will bring water bottles daily from home. Program will retain extra water bottles on site for those that forget.

Communications

- During School year, weekly newsletters will be emailed out the parents on the preschoolers' Procure account.
- During Summer, weekly newsletter will be emailed.
- Any additional notes or changes to Olathe Kiddie Crew will be communicated via Procure: Childcare App.
- Behavioral or illness related communications specific to preschooler will be communicated to parent/guardian at pick up or via a call during the day.
- Parents are encouraged to contact the Olathe Kiddie Crew Director directly with any issue, concern, and or suggestion regarding their preschooler or the Olathe Kiddie Crew.
- Conferences will be held three times a year; once in the fall semester, once in the winter, and once in the spring semester.

Absences/Drop off/Pick up

- Please message us via the Procure: Childcare app if you child will be absent.
- Please be respectful of the drop off time by arriving to school on time. Children will be admitted at the start of the class time.
- Parents/Guardians will sign in/out preschooler via the Procure: Childcare App from their own phone which will included signature and brief health check. A unique pin number can also be used if someone other than parent/guardian is picking up. Pin numbers may NOT be shared. They are unique to each authorized individual.
- All individuals authorized to pick up preschooler must be listed in advance on students record in the Procure Childcare App. Until all authorized parties are known to staff, photo identification will be required at time of pick up.
- A charge of \$1 per minute past the end of class time will be assessed to parents. We realize that under some circumstances lateness cannot be avoided and require parents to call us should such a situation occur. Regardless of cause, late pick up charges will be charged to form of payment on file. If 45 minutes pass with no communication to Olathe Kiddie Crew, Olathe Police Department will be called.
- State law prohibits the release of a preschooler to parents and any other authorized adults who appear to be impaired by drugs or alcohol. Any existing court orders barring parent contact, visitation, and child release must be on file at the Olathe Kiddie Crew to support law enforcement interventions.

Dress

- Preschoolers should dress for the weather as well will get outside time everyday unless weather prohibits with rain, storms, etc.
- Preschoolers must have a change of clothes in backpack at all times: Please include:
 - 2 pairs of underwear
 - Pair of pants/shorts
 - Shirt
 - A pair of socks

Personal Belongings

- Label all personal belongs (including clothes, water bottles, bags, towels, even shoes and socks)
- Preschoolers must bring daily in backpack: Water Bottle and extra clothes.
- Olathe Kiddie Crew is not responsible for the loss, theft, or breakage of personal belongings.
- Toys, video games, radios, and other items from home are prohibited unless specifically requested by Olathe Kiddie Crew.

Illness/ Medications

- Preschoolers shall not be in attendance when suffering from any communicable disease. Guidelines as determined by the Johnson County Health Department will be observed. Johnson County Health Department exclusions guidelines can be found at http://www.jocogov.org/sites/default/files/documents/DHE/PBH/exclusion_recommendations.pdf.
Due to COVID-19, additional illness/symptom related exclusions may occur and or require longer exclusion times. This is variable throughout the pandemic and is based upon health department guidelines.
- Medications should be taken before or after class unless there is a special situation. In a special situation, parents will need to talk to the Director.
- Any preschooler with chronic health/special care needs will need to have a parent/staff meeting prior to attendance to ensure care needs can be accommodated. All preschoolers need to function within the staff to preschooler ratio.

Medical Insurance/ Emergency Medical Care

- During the course of normal participation in Olathe Kiddie Crew, accidents can and do happen. Therefore, it is important that parents carry medical insurance for expenses that result from injury. The City of Olathe does not carry medical insurance for its preschoolers.
- In urgent care situations, staff will attempt to contact parent/guardian for child pick up and follow up medical treatment.
- In emergency situations, staff will follow recommendations of trained medical personnel.
- If a preschooler needs to be transported to the nearest hospital, a staff member will go with them until the parent/guardian arrives.
- Be sure all your child's records are up to date to assist staff in responding to emergencies. Medical insurance policy name and number are required on the authorization for emergency medical release form.

Field Trip/Transportation Policy

- Program will take walking field trips to the Olathe Community Center Pool (zero depth entry only), various areas of Stagecoach Park (the park the Olathe Community Center is located in, and or Mahaffie Stagecoach).
- Field trip permission forms must be signed prior to excursion.
- All preschoolers in attendance must accompany group on field trip.

Inclement Weather

- Activities and trips can be canceled due to weather.
- During the school year, Olathe Kiddie Crew will follow the Olathe School District's inclement weather closings.

Emergency Closings

- Natural disasters and or utility outages can result in emergency closure of Olathe Kiddie Crew. No alternative care location will be available in the event of emergency closures.
- The Olathe Kiddie Crew director will notify parents/guardians of closures and when care can be resumed.



2023-2024 Fees

School Year 2024-2025: August 26-May 16

Class Time Options:

8:30 a.m. - 11:30 a.m. 12:15 p.m. – 3:15 p.m.

\$45 Annual Enrollment Fee (non-refundable/non-transferable)

Full Time M-F: \$100/week

4 Consistent Days: \$85/week

3 Consistent Days: \$70/week

2 Consistent Days: \$50/week

1 Consistent Days: \$35/week

Fees are set up for automatic payment and are charged the Friday before the week of care. \$15 Program Change Fee: To add or remove days. Subject to availability.

\$25 Declined Payment Fee with a \$5 late fee per day until payment is received.



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2024-2025 Fee Payment Schedule

School Year 2024-2025: August 26-May 16

August 23, 30

September 6, 13, 20, 27

October 4, 11, 18, 25

November 1, 8, 15, 22, 29

December 6, 13

January 3, 10, 17, 24, 31

February 7, 14, 21, 28

March 7, 21, 28

*Closed for Winter Break & Spring Break - Payments will be paused

April 4, 11, 18, 25

May 2, 9

Closures for Holidays:

Labor Day, Veteran's Day, Thanksgiving & Day After, Winter Break: Dec. 23 - Jan. 3, MLK Day, Juneteenth, and President's Day

Fees are set up for automatic payment and are charged the Friday before the week of care.

\$15 Program Change Fee: To add or remove days. Subject to availability.

\$25 Declined Payment Fee with a \$5 late fee per day until payment is received



OLATHE
KIDDIE
CREW



M

T

W

TH

F

MORNING

| | M | T | W | TH | F |
|---------|----------------|----------------|----------------|----------------|---------------|
| 8:30am | Center Play | Center Play | Center Play | Center Play | Center Play |
| 9:15am | Outside Time | Outside Time | Outside Time | Outside Time | Snack |
| 9:45am | Bathroom Break | Bathroom Break | Bathroom Break | Bathroom Break | Friday Funday |
| 10:00am | Snack | Snack | Snack | Snack | Friday Funday |
| 10:30am | Curriculum | Curriculum | Curriculum | Curriculum | Friday Funday |
| 11:00am | Circle Time | Circle Time | Circle Time | Circle Time | Friday Funday |
| 11:30am | Pick Up | Pick Up | Pick Up | Pick Up | Pick Up |



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AFTERNOON CLASS SCHEDULE

| | M | T | W | TH | F |
|---------|----------------|----------------|----------------|----------------|---------------|
| 12:15pm | Center Play | Center Play | Center Play | Center Play | Friday Funday |
| 1:00pm | Outdoor Time | Outdoor Time | Outdoor Time | Outdoor Time | Snack |
| 1:30pm | Bathroom Break | Bathroom Break | Bathroom Break | Bathroom Break | Friday Funday |
| 1:45pm | Snack | Snack | Snack | Snack | Friday Funday |
| 2:15pm | Curriculum | Curriculum | Curriculum | Curriculum | Friday Funday |
| 2:45pm | Circle Time | Circle Time | Circle Time | Circle Time | Friday Funday |
| 3:15pm | Pick Up | Pick Up | Pick Up | Pick Up | Pick Up |
| | | | | | |
| | | | | | |

History of Immunizations

Required for all children in child care facilities, including the provider's own children. A Kansas Certificate of Immunizations (KCI) may be substituted for this form and attached to the completed Medical Record.

Child's Name: _____ Date of Birth: _____
First Last MM/DD/YYYY

Section I. For a recommended schedule of immunizations, refer to the current schedule published by the Advisory Committee on Immunization Practices (ACIP).

| Vaccine | Record the Month, Day and Year that each Dose of Vaccine was Received | | | | | |
|---|---|-----------------|-----------------|-----------------|-----------------|-----------------|
| | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th |
| Diphtheria, Tetanus, Pertussis (DTaP) | | | | | | |
| Poliomyelitis (IPV/OPV) | | | | | | |
| Measles, Mumps, Rubella (MMR) | | | | | | |
| Hepatitis B (HepB) | | | | | | |
| Varicella (VAR) | | | | | | |
| Hemophilus Influenzae Type B (Hib) | | | | | | |
| Pneumococcal Conjugate (PCV) | | | | | | |
| Hepatitis A (HepA) | | | | | | |
| Rotavirus **Recommended <8 mo of age; not required | | | | | | |
| Influenza(Flu) ** Recommended annually >6 mo of age; not required | | | | | | |

Section II.

Complete this section only if your child is exempted from the law requiring immunizations [K.S.A. 65-508(g)].

The following two options are the **ONLY** exemptions allowed by law. **Please check either (A) or (B) below and complete as required:**

(A) Certification from licensed physician stating that immunization would endanger child's life:
 Exempt from following immunizations:
 _____DTaP/DT _____Tdap/TD _____Pertussis Only _____Polio _____MMR _____HepA _____HepB _____Hib
 _____PCV _____Varicella _____Other

Physician's Signature (required): _____ **Date:** _____

(B) My child is exempt under the law from immunizations. As the Parent or Legal Guardian, I state that I am an adherent of a religious denomination whose teachings are opposed to immunizations.

Section III.

Parent/Guardian Signature: _____ **Date:** _____



AUTHORIZATION FOR EMERGENCY MEDICAL CARE

Written permission for emergency medical treatment must be on file at the facility. Consult with the local emergency medical facility to be sure this form is acceptable. Reference K.A.R. 28-4-127(b)(1)(A). School Age Programs reference K.A.R. 28-4-582(e)(2).

| | |
|---|------------------|
| Name of facility exactly as stated on the license. Olathe Kiddie Crew | License # |
|---|------------------|

I authorize City of Olathe Park & Recreation Staff _____ (caregiver/staff) who is (are) representative(s) of the above-named facility to give consent for any and all necessary emergency medical care for my child or youth _____ (child's first and last name) while child or youth is in the facility's custody between 03/01/2021 and Until Terminated.
MM/DD/YYYY MM/DD/YYYY

Is child covered by health insurance? Yes No

If yes, complete the following:

Health Insurance Policy Name _____ Policy Number _____
Medical Assistance Program _____ Card Number _____
Military Medical Care I.D. Number _____

If known, date of last Tetanus inoculation: _____
MM/DD/YYYY

List any known allergies or other information about the medical conditions of this child or youth pertinent in case of emergency:

| | |
|--|--------------------|
| Signature of Parent or Guardian | Date Signed |
|--|--------------------|

| | |
|---|--------------------|
| Witness to Parent's or Guardian's signature if required by the local hospital or clinic. | Date Signed |
|---|--------------------|

Notarization of Parent's or Guardian's signature if required by local hospital or clinic.

| |
|---|
| State of <u>Kansas</u> County of _____ Signed or attested before me on _____ by _____ MM/DD/YYYY Name of Person (Seal, if any.) _____ Signature of notarial officer _____ Title (and Rank) My appointment expires: _____ |
|---|

The Medical Record/Assessment Form (Or Health Status History form for School Age Programs) and the authorization for Emergency Medical Care must be taken to the emergency room. Both forms must also be in a vehicle when the child or youth is transported by the facility.



PARENTAL PERMISSION FORM FOR OFF-PREMISES TRIPS

| | | | | |
|--|-----------------------|--------------------------|---------------------------------|--|
| Name of the Facility (exactly as stated on the license) Olathe Kiddie Crew | | | License # 0080419-005 | |
| Street Address of the Facility 1205 E Kansas City Rd, Suite 116 | City Olathe | Zip Code 66061 | County Johnson | |

_____ may go to the following locations off the premises **with** adult supervision:

First and Last Name of Child or Youth

| | | | | |
|---|--|-----------------------|--------------------|-----------------------|
| Place Olathe Community Center-Gym 3, Community Rooms, Party Rooms | Street Address 1205 E Kansas City Rd | City Olathe | By Vehicle | Walk/Bike X |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|--|-----------------------|--------------------|-----------------------|
| Place Swimming in zero depth entry & Splash Pad at Olathe Community Center | Street Address 1205 E Kansas City Rd | City Olathe | By Vehicle | Walk/Bike X |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|--|-----------------------|--------------------|-----------------------|
| Place All Areas of Stagecoach Park- Playground, Pond, Trails, Great Lawn | Street Address 1205 E Kansas City Rd | City Olathe | By Vehicle | Walk/Bike X |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|--|-----------------------|--------------------|-----------------------|
| Place Heritage Center & Mahaffie Stagecoach | Street Address 1200 E Kansas City Rd | City Olathe | By Vehicle | Walk/Bike X |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|-----------------------|-------------|--------------------|------------------|
| Place | Street Address | City | By Vehicle | Walk/Bike |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|-----------------------|-------------|--------------------|------------------|
| Place | Street Address | City | By Vehicle | Walk/Bike |
| Signature of Parent or Guardian | | | Date Signed | |

| | | | | |
|--|-----------------------|-------------|--------------------|------------------|
| Place | Street Address | City | By Vehicle | Walk/Bike |
| Signature of Parent or Guardian | | | Date Signed | |



FIRST AID PERMISSION SLIP

I give my permission for the City of Olathe Parks & Recreation Staff to use the appropriate first aid supplies (sunscreen, bug spray, first aid cream, antiseptic wipes, after bite, etc.) on my child,
_____, as necessary
during Olathe Kiddie Crew.

Print Name _____

Parent Signature _____

Date: _____