

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																																
A.1	<p>PHA Name: <u>Housing Authority of Olathe, KS</u> PHA Code: <u>KS043</u></p> <p>PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>01/2020</u> PHA Plan Submission Type: <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>The 2020 Annual Plan is available at the following locations:</p> <p>Administrative Office – 200 West Santa Fe Street, Olathe, Kansas 66061 Parkview Manor Office – 300 N. Chestnut, Olathe, Kansas 66061 Olathe Housing Authority Website-https://www.olatheks.org/government/housing-transportation/olathe-housing-authority</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
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B.	5-Year Plan. Required for <u>all</u> PHAs completing this form.																																
B.1	<p>Mission. State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years.</p> <p>To provide and promote adequate and affordable housing in a diverse community, which values and supports economic opportunities and responsible housing choices.</p>																																

B.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low-income, and extremely low- income families for the next five years.

PUBLIC HOUSING PROGRAM

Goal #1 - Maintain and/or increase the availability of decent, safe and affordable public housing.

Objectives:

1. Make improvements to public housing units by utilizing Capital Improvement Funds within the allotted timeframe.
2. Install energy efficient products when available.
3. Ensure public housing units blend into the neighborhoods by maintaining exterior appearance of units and landscaping. Do not receive any property maintenance violations.
4. Hire part-time Property Inspector.
5. Explore capital improvement projects that will ensure accessibility of units to tenants (e.g. no steps).
6. Pursue repositioning of Public Housing portfolio. Currently a RAD/Section 18 blend is being explored with the possibility of including outside financial resources such as Low Income Housing Tax Credits.

Goal #2 - Improve quality of service

Objectives:

1. Conduct a bi-annual customer service survey. At least 90% of survey recipients are satisfied or very satisfied with service provided by housing authority staff.
2. Review policies and procedures and update as needed.
3. Maintain "High Performer" status.
4. Concentrate efforts to improve specific management functions: (e.g. finance reports, tracking inspections and tenant-initiated work orders, energy audit)
5. Staff takes an active role in the community and within the City of Olathe organization.
6. Enhance Tenant Participation Program by promoting quality of life issues.
7. Promote staff development and maintain high standards and professionalism.

Goal #3 - Maintain Admission and Continued Occupancy Standards

Objectives:

1. Ensure compliance with Title VI of the Civil Rights Act of 1964 and all other applicable Federal Laws and regulations are followed at admission of new applicants and continued occupancy of tenants regardless of race, color, religion, creed, sex, national origin, handicap or familiar status.
2. Determination of program eligibility will be based on income and information provided at the pre-qualification appointment. (i.e. income, household composition, rent portion)
3. Applicants will be denied admission into the program if they have a history of violent criminal or drug related activities, housekeeping issues or have outstanding debts with landlord/s and/ or utility companies.
4. Tenants will be terminated if they are arrested for a drug related activity or are convicted of violent criminal Activities.

HOUSING CHOICE VOUCHER PROGRAM

Goal #1 - Maintain and/or increase the availability of decent, safe and affordable housing opportunities for voucher holders.

Objectives:

1. Apply for additional rental vouchers, when available.
2. Explore converting a small number of Housing Choice Vouchers to Project Based Vouchers.
2. Conduct outreach with landlords by conducting an annual meeting.
3. Offer an avenue for landlords to list unit availability at housing office.
4. Hire part-time Property Inspector.
5. Offer a listing of units located throughout the community to avoid a concentration of tenants.
6. Partner with Housing Rehabilitation program through City of Olathe to make minor improvements to homeownership homes to ensure unit passes inspection

Goal #2 - Improve the quality of service

Objectives:

1. Conduct a bi-annual customer service survey with tenants and landlords. At least 90% of survey recipients are satisfied or very satisfied with service provided by housing authority staff.
2. Review policies and procedures and update as needed.
3. Maintain "High Performer" status.
4. Concentrate on efforts to improve specific management functions: (e.g. finance reports, tracking inspections)
5. Staff takes an active role in the community and within the City of Olathe organization.
6. Promote staff development, and maintenance of high standards and professionalism.
7. Implement annual HQS Inspections for Housing Choice Voucher participants

	<p>Goal #3 - Promote self-sufficiency and asset development of families and individuals</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Increase the number of participants by promoting the FSS program to voucher holders at briefing and while conducting annuals and interims. 2. Create partnerships with local organizations that can offer services to improve recipient's employability and quality of life. 3. Support FSS families that identify homeownership as a goal. 4. Create a quarterly training session for tenants. <p>Goal #4 - Maintain Admission and Continued Occupancy Standards</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Ensure compliance with Title VI of the Civil Rights Act of 1964 and all other applicable Federal Laws and regulations are followed at admission of new applicants and continued occupancy of tenants regardless of race, color, religion, creed, sex, national origin, handicap or familiar status. 2. Determination of program eligibility will be based on income and information provided at the pre-qualification appointment. (i.e. income, household composition, rent portion) 3. Applicants will be denied admission into the program if they have a history of violent criminal or drug related Activities. 4. Tenants will be terminated if they are arrested for a drug related activity or are convicted of violent criminal Activities.
<p>B.3</p>	<p>Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p><u>Public Housing</u></p> <ul style="list-style-type: none"> -Reduced unit turn-around time of vacant units to an average of 7 days or less. -Capital improvements included the installation of new acoustic ceiling tiles at Parkview Manor as well as the installation of new toilets. Significant upgrades were made to vacant scattered site units including installation of new kitchen cabinets and laminate flooring. -Maintenance staff researched and installed energy efficient products when possible. -Received HUD High Performer status. -Obtained CDBG funding for to eliminate steps at the entry of 2 homes. -Hired a third party landscaping company to maintain all public housing properties. -Offered free group shopping trips to the residents of Parkview Manor. -Moved Housing Specialist for Public Housing portfolio office to Parkview Manor. -Hold monthly Resident Council meetings. -Continued to follow all guidance outlined in the ACOP regarding admission and occupancy. <p><u>Housing Choice Voucher</u></p> <ul style="list-style-type: none"> -Received an award of 5 Homeless Vouchers. -Conducted annual Landlord meetings. -Community-wide affordable housing list made available for all customers. -Received HUD High Performer status. -Implemented bi-annual HQS inspections for HCV participants. -Continued to receive Family Self-Sufficiency grant from HUD. -Participated in Johnson County's Continuum of Care in order to create local partnerships. -Continued to follow all guidance outlined in the Admin. Plan regarding eligibility and occupancy. <p><u>Housing Authority</u></p> <ul style="list-style-type: none"> -Staff attended training regarding fair housing and diversity. -Continued to work with local landlords to ensure a range of affordable housing options throughout the City of Olathe. <p><u>VAWA</u></p> <ul style="list-style-type: none"> -Staff attended VAWA training. -Maintained relationships with local social service agencies, as well as the Olathe Police Department, to provide resources for impacted residents. -VAWA policy updated in 2017.
<p>B.4</p>	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>Objectives:</p> <p>Olathe Housing Authority updated its VAWA policy for both Public Housing and the Housing Choice Voucher Program in 2017. A strong partnership with local social service agencies, as well as the Olathe Police Department, ensures the Olathe Housing Authority is positioned to provide protection to any resident or program participant who qualifies under VAWA. Assistance includes, but is not limited to, referrals for additional services, unit transfers and protection from eviction/loss of housing voucher.</p>

<p>B.5</p>	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>Significant Amendments - Significant modifications to the Olathe Housing Authority Agency Plan are defined as demolition or disposition of a public housing unit or any action the Board may take that departs from the primary mission of the Housing Authority.</p> <p>Substantial Modifications - Significant changes to the mission, goals or objectives of the organization.</p>
<p>B.6</p>	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y N <input type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<p>B.7</p>	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

A.1 Include the full PHA Name, PHA Code, , PHA Fiscal Year Beginning (MM/YYYY), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. 5-Year Plan.

B.1 **Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. ([24 CFR §903.6\(a\)\(1\)](#))

B.2 **Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR §903.6\(b\)\(1\)](#)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.

B.3 **Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. ([24 CFR §903.6\(b\)\(2\)](#))

B.4 **Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR §903.6\(a\)\(3\)](#))

B.5 **Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

B.6 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB provide comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.17\(a\)](#), [24 CFR §903.19](#))

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.
