



## Testing Requirements for Certified Backflow Testers

### Initial Registration

The City will issue a unique username and password allowing system access for each company and certified tester. Each tester must supply a copy of their certification card(s) and their test kit calibration form. If you have not tested backflow preventers in Olathe's water service area, please call 847-742-2296 to register.

### Updates to Test Kit Calibrations/Testing Certifications

- Test kits are to be calibrated annually to ensure adequate gauge readings. Failure to provide the Aqua Backflow with calibration certificates will prevent you from entering test results.
- Upon re-certification, submit a copy of your card(s) to help make sure your status stays active in our system. Remember, if your license expires, you are not allowed to test backflows until you are recertified.
- Test kit calibration forms and backflow certification cards can be emailed to [Info@AquaBackflow.com](mailto:Info@AquaBackflow.com).
- A Cross Connection Permit is required for the installation or replacement of a backflow preventer.
- The Individual Trade Permit is required for the disconnection and removal of a backflow and equipment.

### Entering Test Results

- **All test results (with the exception of brand new backflow preventer installs) need to be entered online.**
- Go to [TrackMyBackflow.com](http://TrackMyBackflow.com) to enter test results online. Google Chrome or Firefox are recommended.
- Test results must be submitted within 14 days of the initial test date and failures must be submitted within three (3) days.

Call 847-742-2296 for additional information.